



HHIE Governance Committee Meeting October 28, 2010 Proposed Nomination Process

Introduction

1. Per bylaws, the directors shall be elected at each annual meeting of the corporation for a period of three years. Terms of the directors are staggered to the extent possible or until their successor is elected. The board, guided by input from its Governance Committee, established the staggered terms for individual board positions in one, two, or three-year terms. A board member cannot serve more than two consecutive full three year terms. A given individual could return to the board after a break of 12 months, either to occupy a seat designated as a sector seat, or in an at large seat.
2. Key stakeholders review and comment on the nomination process prior to its adoption.

Nomination Process

1. Six months prior to the end of the term-designated year (which coinciding with the fiscal year is December 2010-/January2011), the Governance Committee, acting as a Nominating Committee, will circulate broadly within the stakeholder community a request for nominations identifying the sectoral representation of the seats up for election (which can and probably should include at large seats). Nominations from throughout the stakeholder community are welcomed and elicited.
2. Nominees are contacted by the Governance Committee, acting as a nomination committee, and requested to indicate their willingness to stand for the board (and provided a minimal information packet). If the person is willing, she/he is to provide a brief résumé to the committee and requested to provide supporting letters if the candidate so desires.
3. When the committee has a complete slate of candidates (which needs to be larger than the number of seats available), publication of the nomination list should take place, probably on the organization website. Comments are welcomed and solicited. In compiling the slate, the nominations committee needs to assure both sufficient sectoral and geographic (neighbor islands) representation will result from the election.
4. At the end of the comment period, the nomination committee provides a slate of nominees to the board with any recommendations that it chooses to make.
5. The board chooses new members (or renewed terms) for the presented slate.
6. At the end of the first and second year cycles of this process, the process will be formally evaluated by the Executive Committee to assure that it is operating in line with its explicit or implied principles of inclusivity and transparency.