

HAWAII HEALTH INFORMATION EXCHANGE

Board Meeting Minutes Tuesday September 14, 2010 HPH – Conference Room 55 Merchant Street, 27th Floor

Attendance

Members Present: Money Atwal, Francis Chan, Jennifer Diesman, Susan Forbes, Skip Keane, Steve Robertson, Christine Sakuda, David Saito, Barbara Stanton (arrived at 9:50am), Lisa Wong, Raymond Yeung, Jeffrey Yu

Member(s) Present Via Conference Call: Wesley Lo, Roy Magnusson, John McComas, Gary Okamoto, Jim Tollefson

Member(s) Absent: Beth Giesting, Emmanuel Kintu, Janet Liang, Kevin Roberts

Liaison(s): George Underwood from Tripler

Guest(s): Janice Connors from Mountain Pacific Quality Health Alliance
Melanie Lee from Deloitte
Peter Sybinsky from HHIC
Alan Ito – Staff
Ai Lee Wong – Staff

I.– Call to Order

Meeting was called to order at 9:06 am and a quorum was established.

II.– Approval of the Board Meeting Minutes

The minutes of the August 17th, 2010 Board Meeting were reviewed.

ACTION TAKEN: A motion for approval of the minutes as distributed was made by S. Forbes and seconded by R. Yeung.

Motion passed unanimously.

III.– Financials

M. Atwal gave an overview of the financial report as distributed to the Board (Exhibit “A”). Among the highlights were the following:

- YTD financials are currently under budget by 80% - partly due to delayed hiring of Hawai'i HIE staff.
- Federal grants and unrestricted account status do not reflect the reconciliation of the August bank statement since the month has not closed as yet.
- Discrepancies in unrestricted funds are due to “work in progress” with Pro Accounting and PICHTR to accurately allocate all expenses incurred in 2010 to the federal grants.

- C. Sakuda explained that an increase to September's expense was the filling of the REC Project Director position and PICHTR's services to provide oversight and compliance expertise to the State HIE and REC federal grants.

W. Lo had a question about tracking cash flow for the grants, to which M. Atwal explained that each grant has its own general ledger and balance sheet.

IV.– Executive Director Update

1. Hawaii Pacific REC Grant (HPREC)

S. Robertson introduced Janice Connors, CEO of the Mountain Pacific Quality Health Foundation (MPQHF) to the Board.

Beginning on slide 16 of the PowerPoint presentation (Exhibit "B"), C. Sakuda updated the Board on the subcontract with MPQHF. They will provide services such as signing-up individual physicians, perform Meaningful Use (MU) assessment, assist in vendor evaluation and selection, assist in EHR implementation and assist in achieving MU.

HPREC will receive grant funds (\$4,360/provider) from ONC based on achieving the following:

- Physician sign-up
- EHR implementation
- Achieving Meaningful Use

Funds will be distributed in 1/3 increments upon achieving the above milestones.

A requirement of the grant is that HPREC needs to provide a 10% match of the federal grant dollars – either monetary or in-kind. The proposed budget include charging each provider a \$2,000 fee.

This issue generated a lot of discussion on the wisdom of charging this fee and whether this would discourage physician participation. D. Saito emphatically stated that physicians will not participate if they have to pay the upfront fee. Instead, they will work with vendors and attempt to achieve MU on their own – and with or without success, they will blame Hawai'i HIE. G. Okamoto and J. Yu agreed with D. Saito's assessment. G. Okamoto recommended that HIPA and HMA work together to provide an alternative solution – much lower physician fee.

Janice stated that a physician fee greater than the proposed \$2,000 did not meet with any resistance in Wyoming. D. Saito and J. Yu disagreed that the local reaction would be similar – because of economic and cultural differences.

Other questions raised and answers:

- J. McComas inquired about TIPG. C. Sakuda explained that TIPG is a sub-recipient (as is MPQHF) to Hawai'i HIE, providing services to the Pacific Region in signing up 200 providers. She reminded everyone that providers will be signing agreements with Hawai'i HIE, not with MPQHF and TIPG.
- S. Forbes inquired on the process of achieving MU. Janice stated that it is CMS's responsibility to determine through certification, data gathering and affirmation that EHR has been implemented. The REC oversees the process to avoid vendor fraud and/or abuse.
- R. Yeung asked if the Hawaii County Beacon Community (HCBC) will be involved in MU. C. Sakuda said that Hawai'i HIE has been meeting and working with HCBC on issues including MU.

2. State HIE Plan Update

S. Robertson congratulated C. Sakuda and the Hawai'i HIE team on the great job putting together the State HIE Plan and meeting the submission deadline.

Using the PowerPoint presentation (Slide #2), C. Sakuda updated the Board on the timelines and the next steps for the State HIE Plan. She then, with the committee Chairs, presented the committee reports (Slides #3 - #14).

a. Governance Committee

S. Forbes outlined specific issues and recommendations of the Governance Committee for consideration by the Board.

Recommendation #1.1

The Board should be expanded to include selected members of the State Coordinating Committee for HIT (SCC) – State Coordinator (Mark Anderson), DOH Representative (Lorin Kim) and the DHS Representative (Kenny Fink). They should be non-voting ex-officio members of the Board. The discussion centered on the member as an individual versus by virtue of their position.

ACTION TAKEN: A motion was made by J. Diesman and seconded by J. Yu to invite the State HIT Coordinator, a representative of the DOH and a representative of the DHS to be non-voting ex-officio members of the Hawai'i HIE Board.

Motion passed unanimously.

Recommendation #1.2

The Board should be expanded to include those with experience in HIT projects such as the Hawaii County Beacon Community (HCBC).

ACTION TAKEN: A motion was made by S. Robertson and seconded by M. Atwal to invite Dr. Edwin Montell (Co-Chair of HCBC) to be a voting member of the Hawai'i HIE Board.

Motion passed unanimously.

Recommendation #2

The Board should establish regular board term limits. Discussion focused on max, consecutive and rotational term limits. S. Keane reminded everyone that the Governance Committee will be reviewing the By-Laws, section by section and will report its recommendations to the Board for approval. He also advised any Board member to submit their suggestions to S. Forbes for consideration by the committee.

ACTION TAKEN: A motion was made by J. Diesman and seconded by B. Stanton to recommend a 1/3 rotational cycle starting from the FY 2010-2011. Motion passed unanimously.

ACTION ITEM: The Governance Committee will meet to finalize the nomination process and the rotational cycle process for approval at the November Board meeting.

Recommendation #3

The Board should establish an Ad Hoc “Physician Advisory Board” to meet once per quarter, establish meeting times compatible with physicians’

schedules and provide the Board with a physician's perspective on health IT issues. Discussion focused refining the group's purpose and role as an advisory entity.

ACTION TAKEN: A motion was made by G. Okamoto and seconded by J. Diesman to establish an Ad Hoc "Physician Advisory Group" that provides timely feedback to the Hawai'i HIE Board and the HPREC regarding issues that impact physicians.

Motion passed unanimously.

b. **Finance Committee**

M. Atwal shared updates and progress from the August 25th finance planning meeting as outlined in Slide #12.

c. **Technical Infrastructure and Data Access & Management Committee**

C. Sakuda explained the graph chart (Slide #13) outlining the Vendor proposed timelines. J. Yu and R. Yeung informed the Board that the two committees have been combined and will be meeting on a weekly basis to put together criteria to determine the vendor list for the REC as well as to work on the HIE RFI/RFP.

d. **Legal Policy Committee**

C. Sakuda informed the Board that the Hawai'i HIE will be contracting with Alston Hunt Floyd & Ing for legal services. J. Diesman added that the committee will be meeting in early October with Ellen Carson from that firm.

V.– Other Business / Reports / Announcements

C. Sakuda will be making a Hawai'i HIE presentation to the Hawaii Business Roundtable on September 16th.

VI.– Next Meeting

The next Board meeting is scheduled for Tuesday September 28, 2010 beginning at 9:00 am in the Hawai'i HIE Office (Pioneer Plaza – 13th floor).

IX.– Adjournment

Meeting adjourned at 10:28 am.

Minutes prepared by: Skip Keane from notes provided by Ai Lee Wong