

## **HAWAII HEALTH INFORMATION EXCHANGE**

### **Board Meeting Minutes Tuesday July 20, 2010 HHIE – Hafa Adai Room 900 Fort Street Mall, Suite 1300**

#### **Attendance**

**Members Present:** Jennifer Diesman, Susan Forbes, Emmanuel Kintu, Gary Okamoto, Steve Robertson, David Saito, Barbara Stanton, Jim Tollefson, Lisa Wong, Raymond Yeung, Jeffrey Yu

**Member(s) Present Via Conference Call:** Money Atwal, Francis Chan, Wesley Lo, Roy Magnusson, John McComas

**Member(s) Absent:** Beth Giesting, Skip Keane, Janet Liang, Kevin Roberts, Christine Sakuda

**Liaison(s):** George Underwood from Tripler

**Guest(s):** Kenneth Fink from MedQuest  
Colin Hayashida from State of Hawaii Dept. of Commerce & Consumer Affairs  
Deane Neubauer  
Peter Sybinsky from HHIC  
Russ Saito from State HIT and State of Hawaii Dept. of Accounting

#### **I.– Call to Order**

Meeting was called to order at 9:03 am and a quorum was established.

#### **II.– Approval of the Board Meeting Minutes**

The minutes of the June 15<sup>th</sup>, 2010 Board Meeting were reviewed.

**ACTION TAKEN:** A motion for approval of the minutes as distributed was made by G. Okamoto and seconded by D. Saito.

Motion passed unanimously.

#### **III.– Financials**

No update was given on financials.

#### **IV.– Executive Director Update**

##### **1. Strategic and Operational Plans**

Deane Neubauer presented the process used in developing the Strategic and Operational Plans (Exhibit “A”) through the five domain subcommittees. Summary as follows:

Each domain has had six meetings thus far. The Program Information Notice (PIN) arrived 2.5 weeks ago and has new requirements that need to be addressed. The Board reviewed the proposed timeline, which included a shorter period with the state than previously expected.

*Governance Domain* – Susan Forbes presented progress and result to date. Summary as follows:

The governance structures and deliverables were reviewed. There was much discussion on the need to have more board representation and a more balanced composition of stakeholder groups. Suggestions were made to add state representatives as ex-officio and include a federal entity liaison such as the VA. A Physician Advisory Group should be created, which would be less directly engaged with governance. These meetings should be scheduled after hours to get more representation.

*Finance Domain* – Money Atwal presented progress and results of the Finance Domain subcommittee. Summary as follows:

The Finance Committee created a multiple participant value and benefit model, but struggled to find financial value and benefits for providers. A concept paper on the value, benefits, and interests of the 4 community groups identified will be ready by next week. There was discussion on whether use of a HIE reduces malpractice risk. Even with rapid information exchange, risk will not be mitigated without a change to the system workflow. It is important to understand the technical model to ensure it is aligned with the Finance Committee's concept. Strategies to pursue include commitment to the value/benefit finance model and being up to date with current research. Financial deliverables were reviewed.

*Technical Domain* – Dr. Jeffrey Yu presented the progress and results of the Technical Domain subcommittee. Summary as follows:

The committee will pursue a hybrid model of exchange architecture, developing a model of minimum but effective data exchange with the shortest time period possible. This will give the Board more experience to build a more complicated system over time. Off-the-shelf equipment will be used for better sustainability. Three general models of exchange architecture were presented (centralized, federated, and hybrid) and the hybrid design was further explained. The technical domain was surveyed for their requirements, and the results were broken up into 2 main types, infrastructure and functional. The next step is to engage an appropriate design process consistent with the ONC requirements. A link to the New England Journal's article on Final Meaningful Use Ruling will be sent to the Board.

*Data Access Management Domain* – Ray Yeung presented the progress and results of the data Access management Domain subcommittee. Summary as follows:

A charter was defined, identifying the committee's role and responsibilities because the Data Access and Management committee is not a standard ONC domain. Data sources and elements were specified by relative priority; data elements were categorized into three data types. Decisions will need to be made on what type of exchange model (federated or centralized) the data elements will use.

*Business and Technical Operations* – Deane Neubauer informed the group that this is a new requirement from the PIN and provided a brief background on the required deliverables.

*Legal/Policy Domain* – Jennifer Diesman presented the progress and results of the Legal/Policy Domain. Summary as follows:

An inventory was conducted of all relevant state and federal laws, differences in state and federal laws, barriers and gaps to effective exchange, requirements for security/privacy policy, and how these affect the long-term success of HIE. Expert legal assistants will be hired to draft the policy and procedure. Legal deliverables were reviewed. There was discussion on concerns of consumer privacy and consumer access to their information.

The Board supported the presentations of the domain committee chairs on the contents of the Strategic and Operational Plan and no substantive concerns were raised. An Executive Summary (of about 2 pages) should be created for the Strategic and Operational plans when posting for public comment.

2. Committee Charter for approval

Committee Charter will be discussed and approved at the next Board meeting on August 17, 2010.

**V.– Other Business / Reports / Announcements**

No other business, reports, or announcements were made.

**VI.– Next Meeting**

The next special Board meeting is scheduled for Tuesday August 17, 2010 beginning at 8:30 am at the HHIE offices on the 13<sup>th</sup> Floor of the Pioneer Plaza Building.

**VII.– Adjournment**

Meeting adjourned at 10:22 am.

Minutes prepared by: Roniza Trinidad with guidance from S. Keane