

HAWAII HEALTH INFORMATION EXCHANGE

Board Meeting Minutes

Tuesday, June 15, 2010

Hawaii HIE – 900 Fort Street Mall, Suite 1300, Conference Room

Attendance

Members Present: Francis Chan, Skip Keane, Roy Magnusson, Gary Okamoto, Steve Robertson, David Saito, Christine Sakuda, Barbara Stanton, Jim Tollefson, Jeffrey Yu

Member(s) Present Via Conference Call: Money Atwal, Wesley Lo, John McComas, Lisa Wong

Member(s) Absent: Jennifer Diesman, Susan Forbes, Beth Giesting, Emmanuel Kintu, Janet Liang, Kevin Roberts, Raymond Yeung

Liaison(s): George Underwood from Tripler

Guest(s): Deane Neubauer
Al Ogata from HMSA
Brian Rothe from Castle

I.– Call to Order

Meeting was called to order at 9:06 am and a quorum was established.

II. – Approval of the Board Meeting Minutes

The minutes of the May 18th, 2010 Board Meeting were reviewed.

ACTION TAKEN: A motion for approval of the minutes as distributed was made by J. McComas and seconded by F. Chan.

Motion passed unanimously.

III. – Financials

C. Sakuda and M. Atwal reviewed the financial documents, consisting of the Balance Sheet, the Cash Flow Statement and the Profit and Loss Statement (Exhibit “A”). They asked for questions and welcome input.

ACTION TAKEN: A motion for the approval of the financials as distributed was made by B. Stanton and seconded by G. Okamoto.

Motion passed unanimously.

IV. – Executive Director Update

1. HIE Grant

C. Sakuda outlined the current staffing:

- Ai Lee Wong – Executive Office Manager
- Ross Laney – Communication & Advocacy Specialist

- Beth Eaton – Marketing Coordinator

Staffing is adequate, however, the most critical vacant position is that of HIE Project Manager.

In addition to the Hawai'i HIE website, the latest innovation is a blog-like site – “Ning”. The site is not available to the public as yet. There were a number of questions about this site and its use by the public – such as “will it be monitored” to edit for inappropriate use. C. Sakuda will work with staff before launch and allow Board members an opportunity to critique.

2. REC Grant

C. Sakuda announced that a revised budget has been submitted to ONC.

She then described the operational goals of this grant. First, for those physicians that don't already have an EHR, Hawai'i HIE will assist them in the selection process by making available a preferred vendor list – those that have met predetermined criteria. The project manager is Tom Cannon who have been hired by our REC partner organization, Mountain-Pacific Quality Health.

The second goal will be to help the physicians understand and achieve the “meaningful use” reporting requirements.

V. – Strategic and Operational Plans

1. PowerPoint Overview

Deane Neubauer gave an overview and update of the project (Exhibit “B”).

Highlights of the slides:

- Committee meeting are on-schedule, having met 3 to 4 times
- The Strategic Plan is 80% complete – the first draft is done
- The Environment Scan is 70% complete
- The Operational Plan will follow completion of the Strategic Plan
- At the July 20th Board meeting, all three Plans/Scan will be presented for approval
- After appropriate revision based on Board input, the Plans/Scan will be given to the State panel on August 1st

Deane outlined some recommendations from the Governance Committee. At this time it is recommended to move away from an advisory committee made up of corporate leaders in healthcare. However, the committee would like the Board to consider expanding its members to include 3 additional physicians and a pharmacy representative. These recommendations will be considered at a future meeting.

In order to formulate a sustainable funding model for Hawai'i HIE, the Finance Committee requests that Board members complete and return a survey.

ACTION ITEM: The survey will be sent today, please completed and return to Deane by June 17th.

2. Committee Charters

S. Keane gave the background on the Committee Charters document. Most, if not all of the Board has seen and approved individual portions of the document. Since the Strategic Plan heavily references the working of the committees, it is necessary to have the Board approve of the entire Committee Charter document (Exhibit “C”).

ACTION TAKEN: There was a motion by G. Okamoto and seconded by S. Keane to ratify the Committee Charter document as distributed.

Motion passed unanimously.

Immediately after the vote, J. McComas raised some concerns on the Executive Committee section, particularly the “specific functions” list.

ACTION TAKEN: Because of the questions raised and the lack of time to discuss further, there was a motion by G. Okamoto and seconded by S. Keane to recommit the previously approved resolution until the next Board meeting.

Motion passed unanimously.

VI. – Big Island Beacon Community Initiative

C. Sakuda introduced Karen Pellegrin who was on the phone, calling from Hilo. She is the Director of Continuing Education & Strategic Planning at the College of Pharmacy, University of Hawaii at Hilo and serves as the co-chair of the Big Island Beacon Community Initiative. Karen described details of the Beacon Grant, a \$16M competitive award given on April 1st. The consortium, consisting of 3 hospitals, health centers, HMSA and the College of Pharmacy, is funded to reduce disparity of care, increase access to care and prevention/management of disease through an HIE initiative on the Big Island. At the federal level, ONC/CMS is working on the Beacon grantees becoming Medicare demonstration projects. The formal kick-off is scheduled for late July or early August.

VII. Other Business / Reports / Announcements

C. Sakuda announced that a Special Board meeting will be needed in August to meet with Karen Pellegrin and Dr. Ed Montell (co-chairs of the Big Island Beacon Grant). The meeting is tentatively scheduled for the second week of August – this date will be confirmed later.

VII. Next Meeting

The next regular Board meeting is scheduled for Tuesday, July 20, 2010 beginning at 9:00 am at the HHIE office on the 13th Floor of the Pioneer Plaza Building.

Adjournment

Meeting adjourned at 10:26 am.

Minutes prepared by: S. Keane